

FIRST NAME LAST NAME

City / State

Phone Number

Emailaddress@provider.com

www.linkedin.com/in/yourprofilenamehere/

EDUCATION

Bachelor of Science in Geography, May 20XX

Northern Illinois University (NIU), DeKalb, IL

Certificate of Undergraduate Study in Geographic Information Systems (GIS)

GPA: 3.9/4.0

COMPUTER & SOFTWARE SKILLS

- ArcGIS 10, Arc SDE, Python, AutoCAD, AutoCAD Map 3D, Arc Hydro, Trimble Sketchup, Intergraph's GeoMedia Suite, Adobe Illustrator, Microsoft Excel, Microsoft Access, Microsoft Project, SQL
- Map production, Geospatial Data Management & Processing

GEOGRAPHY EXPERIENCE

GIS Technician (Intern), Geography Department, NIU, DeKalb IL, August 20XX-Present

- Utilize various software programs for county mapping including ArcGIS and ArcIMS
- Serve as project leader for three county GIS projects

GIS Mapping Intern, TDS Telecommunications Corp., Madison, WI, May 20XX-August 20XX

- Developed scripts to automate tasks within GIS software and TDS data model
- Analyzed and correlated data from a variety of sources
- Developed databases for managing project data
- Georeferenced and digitized scanned drawings

Lab Assistant, Geovisual Mapping Laboratory, NIU Library, March 20XX-November 20XX

- Assisted students with use of 2D and 3D workstations
- Schedule and monitored equipment use during lab hours

HONORS/AWARDS

Geography Deans Award, NIU, May 20XX

Elizabeth J. Schwantes Scholarship, Department of Geography, NIU, August 20XX

MEMBERSHIPS

Illinois Geographic Information Science Association (ILGISA), August 20XX-Present

Geography Club, NIU, October 20XX-Present

Bread for the World, September 20XX-May 20XX

ADDITIONAL EXPERIENCE

Undergraduate Peer Coach, University Writing Center, NIU, November 20XX-Present

- Consulted with and assisted undergraduate students with writing assignments
- Represented the Writing Center at campus outreach events to promote student engagement with the office