

FIRST NAME LAST NAME

City / State Emailaddress@provider.com Phone Number www.linkedin.com/in/yourprofilenamehere/

EDUCATION

Bachelor of Science in Public Health, August 20XX
Northern Illinois University, DeKalb, IL
Emphasis: **Health Promotion**

Associate in Arts, May 20XX
Harper College, Palatine, IL

LANGUAGE & PROFESSIONAL SKILLS

Fluent in Spanish (conversation and translation)
SPSS (biostatistics course)

Proficient in Microsoft Excel & Publisher

CAPTSTONE GROUP PROJECT

Using the CATCH program for tackling health in two Chicago elementary schools

- Identify and address diversity of population using a sample size of 2,000 students in two self-reported elementary schools
- Analyze and assess self-reported and county-level data
- Develop nutrition, exercise and education plan using the national CATCH program, including activities, budget, timeline, and community partners
- Create an evaluation plan to measure progress towards program goals and objectives through participant self-report surveys administered over course of program

PUBLIC HEALTH INTERNSHIP

Emergency Management Intern, American Red Cross, Aurora, IL May 20XX – August 20XX

- Drafted grant proposals with team; analyzed grant budget to determine allocation of funds
- Co-facilitated a fire safety house event for 300 children on learning how to survive a house fire
- Responded to disasters within the community; facilitated financial assistance for disaster survivors
- Provided compassionate support and resources to disaster survivors

Community Health Intern, Community Health Care Clinic, Chicago, IL May 20XX – August 20XX

- Reviewed patient charts to identify patterns or correlations between prior medical testing and subsequent surgeries
- Prepared incidence reports of most common diseases within the clinic and protocols of treatment

LEADERSHIP AND MANAGEMENT EXPERIENCE

Senior Camp Counselor, American Diabetes Association, Monticello IL June 20XX – July 20XX

- Promoted to senior camp counselor after one month in recognition of superior leadership skills
- Taught and mentored ten teenage boys on living with diabetes in a weeklong summer camp
- Encouraged open discussion of social/emotional challenges teens experience living with diabetes
- Collaborated effectively as a team member to ensure safety and well-being of campers

PROFESSIONAL DEVELOPMENT

- **National Incident Management Systems (NIMS) through FEMA:** Introduction to Incident Command System, Fundamentals of Emergency Management, and Emergency Planning
- **Illinois Public Health Association – 2018 HIV/STD Conference:** Facilitated presentation on Suicide Prevention of HIV/STD Patients by Dr. Eva Hedgeman